

## Use of Electronic Equipment

Mobile phones, radios, personal music players, smart-watches or other such appliances must be powered off (**ie completely shut down and not simply put on silent or vibration alert**) at all times when lessons are officially in session. This means that all electronic devices must be powered off completely during class times. i.e.:

from 8.35am (first bell) to 10.40am

from 10.50am to 12.50pm and

from 1.50pm to 3.50pm.

Once used responsibly, electronic devices may be used outside these times. Even when turned off during lessons, phones or other electronic devices must not constitute a distraction of any kind. A first time violation of this rule will result in the confiscation of the device by the teacher for the remainder of that day (*the device may be collected from the Deputy Principal's office at the end of the school day*) and the imposition of a detention. Subsequent violations of the rule will result in further periods of detention at the discretion of the Deputy Principal.

The camera/video or other visual or sound recording component of a mobile phone or any other device may only be used when expressly authorised by a teacher. The unauthorised use of any electronic device (both on and off the school premises at any time when the student is in school uniform or engaged in any school-related activity) to take images (either still or moving) or to record sound will be regarded as a very serious infringement of school rules. Sanctions for such infringement extend from detention(s) to (in serious cases involving bullying, cyberbullying or bringing the good name of the school or teacher into disrepute) suspension or even expulsion.